



EMPLOYEES' CONSULTATIVE FORUM

**TUESDAY 3 JULY 2007
7.30 PM**

**COMMITTEE ROOMS 1 & 2
HARROW CIVIC CENTRE**

**[Pre Meetings: Council 7.00 PM CTTEE RM 1 & 2]
Employees' 6.30 PM CTTEE RM 3]**

MEMBERSHIP (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

Chair: Mrs Camilla Bath

Councillors:

David Ashton
Chris Mote
Paul Osborn

Bob Currie
Graham Henson
Navin Shah

Employee Representatives

Representatives of HTCC: (To be advised)

Representatives of UNISON: Ms L Ahmad Mr S Compton
Ms K Bubenzer Mr G Martin
Ms M Cawley

Representative of GMB: Mr S Karia

Reserve Council Side Members:

- | | |
|-------------------|--------------------|
| 1. Joyce Nickolay | 1. B E Gate |
| 2. Don Billson | 2. Keith Ferry |
| 3. Julia Merison | 3. Mrs Sasi Suresh |
| 4. Tony Ferrari | |

**Issued by the Democratic Services Section,
Legal and Governance Services Department**

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HARROW COUNCIL

EMPLOYEES' CONSULTATIVE FORUM

TUESDAY 3 JULY 2007

AGENDA - PART I

1. **Appointment of Chairman:**

To note the appointment at the meeting of Cabinet on 15 May 2007 of Councillor Mrs Camilla Bath as Chairman of the Employees' Consultative Forum for the Municipal Year 2007/08.

2. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

3. **Deputations:**

To receive deputations (if any) under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).

4. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

5. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

6. **Appointment of Vice-Chairman:**

To appoint a Vice-Chairman of the Employees' Consultative Forum for the Municipal Year 2007/08.

7. **Minutes:**
That the minutes of the meeting held on 24 April 2007 be deferred until printed in the Council Bound Minute Volume.

[Note: The 24 April 2007 minutes are published on the Council's intranet and website].
8. **Public Questions:**
To receive questions (if any) from local residents or organisations under the provisions of Advisory Panel and Consultative Forum Procedure Rule 16 (Part 4E of the Constitution).
9. **Petitions:**
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Advisory Panel and Consultative Forum Procedure Rule 14 (Part 4E of the Constitution).
10. **Health and Safety Annual Report 2006/2007:** (Pages 1 - 22)
Report of the Corporate Director, Finance.
11. **HR Policy Review:**
Verbal update from the Corporate HR Director.
12. **Asbestos:** (Pages 23 - 28)
Report from UNISON.
13. **Front Desk Reception Area:** (Pages 29 - 30)
Report from UNISON.

AGENDA - PART II - NIL